

# CHURCH RANCH METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 800-741-3254  
Fax: 303-987-2032

## NOTICE OF A SPECIAL MEETING AND AGENDA

### Board of Directors:

Gregg Bradbury  
David Laughlin Johnson  
Charles Church McKay  
**VACANT**  
**VACANT**

David Solin

DATE:

TIME:

PLACE:

### Office:

President  
Treasurer  
Assistant Secretary

Secretary

### Term/Expiration:

2023/May 2023  
2022/May 2022  
2022/May 2022  
2023/May 2022  
2022/May 2022

December 9, 2021 (Thursday)

10:00 A.M.

*This meeting will be held via telephone conference without any individuals (neither District representatives nor the general public) attending in person. The meeting can be joined through the directions below:*

**TO ATTEND THIS MEETING, DIAL THE PHONE NUMBER BELOW, AND ENTER THE INDICATED ID NUMBER AND PASSCODE WHEN PROMPTED:**

**Phone: 1-669-900-6833**

**ID Number: 5469119353**

**Passcode: 912873**

### I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Confirm quorum, location/manner of the meeting, and posting of meeting notices. Approve agenda.
- C. Acknowledge the resignation of Barbara Grogan from the Board of Directors, effective as of November 23, 2021 (enclosure).
- D. Discuss Board vacancies.
- E. Review and consider approval of Minutes of the June 3, 2021 Special Meeting (enclosure).
- F. Discuss business to be conducted in 2022 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location and Designating Location for Posting 24-Hour Notices (enclosure).
- G. Discuss §32-1-809, C.R.S. Transparency Notice reporting requirements and mode of eligible elector notification for 2022.
- H. Discuss status of District website.

### III. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows (enclosures):

Fund	Period Ending June 30, 2021	Period Ending July 31, 2021	Special Check Aug. 31, 2021	Special Check Sept. 30, 2021
General	\$ 4,968.43	\$ 1,800.00	\$ 3,683.16	\$ 1,760.90
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 4,968.43</b>	<b>\$ 1,800.00</b>	<b>\$ 3,683.16</b>	<b>\$ 1,760.90</b>

  

Fund	Period Ending Oct. 22, 2021	Period Ending Nov. 16, 2021
General	\$ 1,109.80	\$ 1,358.62
Debt	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 1,109.80</b>	<b>\$ 1,358.62</b>

- B. Review and accept unaudited financial statements for the period ending September 30, 2021 and Cash Position Statement dated September 30, 2021 (enclosure).
- C. Consider engagement of Wipfli LLP for preparation of 2021 Audit, or appoint District Accountant to prepare Application for Exemption from Audit.
- D. Conduct public hearing to consider Amendment to 2021 Budget and (if necessary) consider adoption of a Resolution to Amend the 2021 Budget.
- E. Conduct Public Hearing on the proposed 2022 Budget and consider adoption of Resolution No. 2021-11-\_\_\_ to Adopt the 2022 Budget; Resolution No. 2021-11-\_\_\_ to Appropriate Sums of Money and Set Mill Levies (\_\_\_ mills for General Fund, \_\_\_ mills for Debt Service Fund, for a total mill levy of \_\_\_ mills) (enclosures - preliminary assessed valuation, 2022 draft Budget and Resolutions).
- F. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
- G. Consider appointment of District Accountant to prepare the 2023 Budget and set date for public hearing to adopt the 2023 Budget (\_\_\_\_\_, 2022).

### IV. LEGAL MATTERS

- A. Discuss May 3, 2022 Regular Directors' election regarding new legislative requirements and related expenses for same. Consider adoption of Resolution No. 2021-12-\_\_\_; Resolution Calling a Regular Election for Directors on May 3, 2022, appointing the Designated Election Official ("DEO"), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (enclosure). Self-Nomination forms are due by February 25, 2022. Discuss the need for ballot issues and/or questions.

### V. OTHER BUSINESS

### VI. ADJOURNMENT

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.

**THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2021.**

*Jhl Og* 12/7/21